



Asbestos License New/Renewal
Training Provider

Texas Department of Health
Toxic Substances Control Division
Asbestos Trainer Licensing Section
800/572-5548 (in Texas) or 512/834-6610
Fax: 512-834-6644
www.tdh.state.tx.us/beh/asbestos

FOR TDH USE ONLY:

BUDGET: ZZ112

FUND: 178

Remit # _____

MAIL APPLICATION TO: Texas Department of Health, Asbestos Program, PO Box 141097, Austin, Texas 78714-1097.

For TDH Use Only:

Received Date: _____ Init. _____ Amt. Rcvd.: _____ Late Fee: 1.5 X 2 X
Postmark Date: _____ Init. _____ Fiscal Year: _____ Pymt. Type: _____
Rvw. Date: _____ Init. _____ Print Date: _____ Init. _____
Aprv. Date: _____ Init. _____ Last Doc. Rcvd. Date: _____
Issue Date: _____ Init. _____ Mail Date: _____ Init. _____

APPLICANT INFORMATION: Complete the required licensing information. Legal name of company must be identical to the name on your State Tax Payer's Identification number on file with the Texas Comptroller of Public Accounts and/or identical to the name of the company on file with the Secretary of State's Office. **Exemption:** An out of state corporation that engages only in interstate commerce and has no documentation described in 295.39 (e)(1) may qualify as not transacting business in Texas under Section 8.01 of the Business Corporation Act and may request an exemption from the requirements of 295.39(e)(1)-(2) if the corporation submits a sworn affidavit from a corporate officer claiming the exemption

PLEASE CHECK ONE OF THE FOLLOWING (SEE IMPORTANT INFORMATION BELOW AND COMPLETE THE BUSINESS INFORMATION FORM):

☐ SOLE OWNER / PROPRIETORSHIP ☐ CORPORATION ☐ PARTNERSHIP ☐ DBA (Doing Business As)
☐ LP (Limited Partnership) ☐ LLP (Limited Liability Partnership) ☐ LLC (Limited Liability Company)

If renewing: Enter your current license/registration number: _____ Expiration Date: _____

Legal Business Name: _____ Telephone Number _____ Fax Number _____

Business Mailing Address (include suite #) _____ City _____ State _____ Zip Code _____

CERTIFICATION: I hereby certify that I have received a copy of the Texas Asbestos Health Protection Rules, have read and understand them, and agree to comply with them. I understand that it is a violation of TDH rules and a violation of the Texas Penal Code §37.10 to submit any false information, or forged or fraudulent documents in order to obtain a license. All information I have provided in this application is correct, complete, and true to the best of my knowledge.

Signature of Company Officer

Date

Name and Title of Company Officer (type or print)

BUSINESS INFORMATION FORM

PLEASE PRINT ALL INFORMATION LEGIBLY

Legal Business/Company Name: _____

Doing Business As: _____

Billing Address (if different from Physical Business Location listed):

Street

City

State

Zip Code

Telephone Number (if different from Physical Business Location listed): ____ (____) _____

If a Corporation:

Texas Sales Tax Number: _____ State of Corporation
If outside of Texas: _____

President: _____

Vice President: _____

Secretary/Treasurer: _____

Registered Agent: _____

If a Partnership:

Type of Partnership: _____ Name of State
If formed outside of Texas: _____

List Names of ALL Partners. Use additional sheets if necessary:

Name of Partner _____ Title: _____

Name of Partner _____ Title: _____

Name of Partner _____ Title: _____

Important Information

- ❖ A license is required for asbestos-related activities in accordance with 25 TAC §295.31-§295.73.
- ❖ Applications will not be approved until all required documentation has been provided.
- ❖ Make sure you have completed all appropriate sections of this form. Sign and date the application and return it to the address shown at top of page 1.
- ❖ If your license was never received or has been lost or stolen, you must submit an application for a duplicate asbestos license.
- ❖ Send a cashiers check or money order payable to the "Texas Department of Health – ZZ112-178." **DO NOT SEND CASH. LICENSE FEES ARE NON-REFUNDABLE.**

Fees:

- ❖ New Training Provider license: \$500.00
- ❖ Renewal fee: \$500.00
- ❖ A license that has expired for 90 days or less may renew the license with a fee of \$750.00.
- ❖ A license that has expired for more than 90 days but less than one year may renew with a fee of \$1,000.00.
- ❖ A license that has expired for one year or more may not renew the license. The company may obtain a new license by complying with the requirements and procedures for obtaining an original license.

The following documentation is required for New and Renewal licenses in accordance with §295.55 of the Texas Asbestos Health Protection Rules:

- ❖ For Texas Corporations, a copy of the Certificate of Good Standing from the State Comptroller of Public Accounts stating that all franchise taxes due, have been paid, or a letter of exemption (issued by same office).
- ❖ For foreign or out-of-state corporations, a copy of the certificate from the Texas Secretary of State from the Secretary of State, Austin, Texas, unless an exemption is filed in accordance with §295.39(e).
- ❖ A fee of \$500.00 or the required renewal fee.
- ❖ Complete Business Information Form.

Additional requirements for a new license:

1. Qualification for licensing in accordance with §295.55 (d).
2. A course schedule and an example of course certificate(s) in accordance with §295.55 (e)(2) and (e)(3).
3. Resume and qualifications for each instructor in accordance with §295.55(f).
4. At least three (3) professional references for each instructor in accordance with §295.55 (f)(2).
5. Application information in accordance with §295.65 (d).

Additional requirements for a renewal license:

1. A list of all the currently approved instructors and guest speakers you intend to continue using in your asbestos training program (please be sure to distinguish whether the individual is an instructor or guest speaker); If an individual previously qualified as an instructor and/or guest speaker is not included on this list, he or she will be considered deleted from your training program.
2. Copies of current accreditation from the Environmental Protection Agency asbestos course(s) you intend the instructor(s), from list mentioned above, to teach.
3. A list of all the instructors and guest speakers you intend to discontinue from your asbestos training program.
4. A list of all the individuals you intend to add as instructors or guest speakers to your program, including required documentation in accordance with §295.55 (f).
5. A current course schedule, including the name of the instructor that will teach each course.
6. Any changes in the status of your training program qualifications as listed under §295.55 (d) & (e).
7. Previously submitted course manuals that have been modified for use in your current training program.
8. A statement of intent and a course manual for each asbestos course you intend to add to your current training program, if applicable at the time of renewal.
9. Any other modifications or changes in the status of your overall asbestos training program.

PRIVACY NOTIFICATION

With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See <http://www.tdh.state.tx.us> for more information on Privacy Notification. (Reference: Government Code, Section 552.021, 522.023, 559.003 and 559.004)